

LONG MARTON COMMUNITY SCHOOL
CHARGING POLICY

The purpose of this policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum.

The school day is defined as 9 am to 12 noon and 1 pm to 3.15 pm.

A Guide to the Law for school governors has informed the policy.

The policy complements the school's equal opportunities policy, curriculum policy and teaching and learning policy.

The **Headteacher** will ensure that the following applies:

During the school day

All activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument. This is covered by The Education (Charges for Music Tuition) (England) Regulations 2007. The aim is to open up opportunities to provide greater access to pupils to pursue vocal and instrumental tuition. School does not make a profit when charging for music lessons. Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), we will make a charge. Voluntary contributions may be sought for activities during the school day, which entail additional cost, school trips, transport, admission fees, zoo lab, music bus etc. in these circumstances no pupil will be prevented from participating because his/her parents/guardians cannot or will not make a contribution.

Parents/guardians, who may, if they wish, ask the Headteacher to agree to their child being absent for that period.

Optional activities outside of the school day

We will charge for optional, extra activities provided outside of the school day e.g. Theatre trips, sporting activities. Such activities are not part of the national curriculum or religious education, nor are they any part of an examination syllabus.

Education partly during the school day

If a non-residential activity happens partly inside the school day and partly outside of the school day, there will be no charge, if most of the time to be spent on the activity falls, within the school day. Conversely, if the bigger proportion of time spent falls outside of the normal school day, charges will be made. When such activities are arranged parents/guardians will be told how the charges were calculated.

Residential

Charges will be made for board and lodging and contributions are requested for activities relating to the Residential.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't. Support for such cases of hardship will come through voluntary contributions and fund raising.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents/guardians.

This policy was reviewed – Summer 2015

Next review date – Summer 2017